

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture build on respect, trust and integrity.*

### Board of School Directors

Mrs. Karen R. McAvoy, President  
Mrs. Jennafer K. Reilly, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mrs. Lesa I. Butera  
Mrs. Michelle M. Davis  
Mr. Christopher W. Heinly  
Scott C. Painter, Esq.  
Mrs. Sandra A. Reese  
Mrs. Anne P. Seltzer, Asst. Board Secretary

### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Dir. of Elem. & Sec. Education

### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, June 15, 2015 – 6:00 P.M.  
Community Board Room

- I. Call to Order –Mrs. Karen R. McAvoy, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. McAvoy**
- III. Announcement of Recording by the Public – Mrs. McAvoy**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. McAvoy**
  - School Board Business Meeting – June 22, 2015, 6:00 p.m.
  - Technology Committee Meeting – June 24, 2015, 12:00 p.m.
  - Curriculum Committee Meeting – August 3, 2015, 12:00 p.m.
  - Facilities Committee Meeting – August 4, 2015, 8:00 a.m.
  - Policy Committee Meeting – August 4, 2015, 12:00 p.m.
  - Finance Committee Meeting – August 5, 2015, 8:00 a.m.
  - Personnel Committee Meeting – August, 2015, 12:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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**VI. Recognition**

- A. BCTC Students of the Quarter – Dr. Jones

**VII. Presentation**

- A. Technology Update – Mr. Arnst

**VIII. Committee Reports**

- A. Finance – Mr. Portner
- B. Facilities – Mrs. Reese
- C. Curriculum – Mrs. Davis
- D. Technology – Mr. Portner
- E. Personnel – Mrs. Butera
- F. Policy – Mr. Painter
- G. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- H. Berks Career & Technology Center Board Report – Mr. Painter
- I. Berks EIT Report – Mrs. Reese
- J. Wyomissing Area Education Foundation – Mrs. Butera

**IX. Public Comment – Mrs. McAvoy**

*Speakers are requested to identify themselves by name and address.*

**X. Superintendent’s Report – Mrs. Vicente**

- A. **Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approve textbooks for 2015-16:

**Mathematics Department - \$138,641.79**

- a. Algebra I – Holt-McDougal Algebra I, 100 print texts and 180 six-year online licenses, \$19,831.
- b. Algebra II – Holt McDougal Algebra II, 150 six-year online licenses, \$11,408.
- c. Precalculus – Larson Precalculus, 50 print texts and 60 six-year online licenses, \$17,160.
- d. Go Math for K-6 2015 – Houghton Mifflin Harcourt, teacher resources and professional development, and three-year print subscription of student resources, \$73,224.52.
- e. Go Math for Grade 7 2014– Houghton Mifflin Harcourt, teacher resources and professional development, and three-year print subscription of student resources, \$17,018.27.

**Science Department - \$148,261.52**

- a. Pearson – Interactive Science 2011; Interactive Science 2012; Interactive Science 2013; Miller Levine Biology 2014; Chemistry 2012; Withgott Environment 5 AP 2014; Tarbuck Earth Science 14 2015; Camp Bio C&C 8 2015; Camp Bio 10 AP 2014; Conceptual Physics 2009; Physical Science 2011.

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**English Department - \$47,752.60**

- a. Write Source K-5 2012 – Houghton Mifflin Harcourt, teacher resources and professional development, student books and skills books, \$40,769.
- b. Write source Grade 6 2012 – Houghton Mifflin Harcourt, teacher resources, student books and skills books, \$6,983.60.

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-8:

- 1. Adopt Final General Fund Budget for 2015-16 on form PDE as follows:

1000 Instruction.....	\$18,082,773
2000 Supporting Services.....	9,943,491
3000 Operation of Non-Instructional Services.....	947,900
4000 Facilities, Acquisition & Construction.....	0
5000 Financing Uses.....	3,506,763
TOTAL GENERAL BUDGET EXPENSES.....	\$32,480,927

5999 Budgetary Reserve \$250,000

- 2. Approve 2015 Annual Tax Levy Resolution  
*Background information: the 2015 tax levy includes a real estate tax of 29.7836 mills on the assessed value of all real property taxable for school purposes, which is an increase of 1.0% from 2014. All other tax levies are unchanged from 2014.*
- 3. Approve Homestead/Farmstead Resolution  
*Background information: PDE certified an amount of \$488,999 to be used for property tax reduction for 2015-16. The assessed value reduction that must appear as a homestead exclusion for each approved homestead is \$5,899. The real estate tax reduction amount applicable to each approved homestead for 2015-16 is \$175.71, which is an increase of \$2.44 from 2014-15.*
- 4. Approve extension to agreement with Herbein + Company, Inc. for the years ending June 30, 2015 and 2016.  
*Background information: The fees for 2015 and 2016 will not exceed \$20,750. There is an option to extend for the year ended June 30, 2017.*
- 5. Approve purchase of one Jacobsen Model R-311T Large Area Rotary Mower with Mulching Kit from Lawn and Golf Supply Co. at a cost not to exceed \$55,141.  
*Background information: The existing mower has reached the end of its useful life, the mower needs new tires and extensive repairs which could total over \$6,000. The current value of the mower as a trade in is \$3,000. The price of \$58,141, less the trade in of \$3,000 is being offered through PA State Contract #4400011381. Fund balance assigned for vehicle and equipment replacement will be used to purchase this item.*

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6. Approve donation from the Wyomissing Football Parents Association in the amount of \$6,674 to purchase end zone clocks for the football team.  
*Background information: This amount will cover the entire cost of the clocks, including shipping expense.*
7. Approve resolution to prepay the remainder of the 2009 Bonds at a total cost of \$2,466,302.  
*Background information: This is the remainder of the 2009 Bonds that were not refunded by the 2015 Bond issues. Prepayment will have a positive effect on cash flow of \$54,111.*
8. Recommend ratification of Tennis Court Use Agreement with the Borough of Wyomissing for use of the six tennis courts located at the Stone House Borough Park.  
*Background information: Agreement is for an initial term of twenty-five (25) years with automatic extensions for one (1) year each after the initial term. The cost to the District will be one half of the cost of repaving the courts.*

**The following Finance and Facilities items are for discussion:**

9. Approve WAEF donation:
  - \$400 for GLOBE Atmospheric Cloud Chart grant application
  - \$1,000 for AP Testing
  - \$848 for AP Testing
10. Approve educational placement agreement regarding student ID no. 203371 for 2014-15 ESY tuition agreement at the Hogan Learning Academy at a rate of \$365 per day for the period June 23, 2015 to August 5, 2015.
11. Approve educational placement agreement regarding student ID no. 203109 for 2014-15 ESY tuition agreement with Valley Forge Educational Services in an amount not to exceed \$7,545 for the period of July 6, 2015 to August 7, 2015.
12. Approve educational placement agreement regarding student ID no. 203109 for 2015-16 tuition agreement with Valley Forge Educational Services in an amount not to exceed \$51,575.
13. Approve depositories for 2015-16:
  - Fulton Bank
  - Pennsylvania School District Liquid Asset Fund
  - PLGIT
  - Wells Fargo
  - National Penn Bank

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14. Approve BCIU Joint Purchasing bids as follows:

**Copy Paper:**

Lindenmeyr Munroe	\$ 1,455.40
Contract Paper Group	\$13,825.60
WB Mason	\$ 297.50
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Total	\$15,578.50

**Medical & Nursing Supplies:**

Benco Dental Company	\$ 63.57
C & S Medical Supply	\$ 12.96
Everything Medical LLC	\$ 363.74
Henry Schein Inc.	\$ 38.94
Moore Medical LLC	\$ 288.46
Pyramid School Products	\$ 3.98
School Health Corp	\$ 24.03
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Total	\$ 795.68

**Classroom & Office Supplies:**

Kurtz Bros	\$ 3,699.85
Pyramid School Products	\$ 1,854.63
Quill Corp	\$ 820.95
Standard Stationery Supply	\$ 38.17
Art Store	\$ 393.84
Cascade School Supplies	\$ 423.37
Demco Inc.	\$ 129.94
National Art & School Supplies	\$ 495.28
Philips Supply Company	\$ 82.00
School Specialty	\$ 101.54
Triarco Arts & Crafts	\$ 18.40
WB Mason	\$ 1,944.71
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Total	\$10,002.68

**Art Supplies:**

Art Store	\$ 197.28
Blick Art Materials	\$ 132.33
Cascade School Supplies	\$ 129.58
Commercial Art Supply	\$ 35.32
Kurtz Bros	\$ 480.54
National Art & School Supplies	\$ 687.12
Philips Supply Co.	\$ 83.16
Pyramid School	\$ 863.63
S & S Worldwide	\$ 70.78
School Specialty Inc	\$ 979.17
Standard Stationery Supply Co	\$ 254.53
Triarco Arts & Crafts	\$ 156.58
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Total	\$ 4,070.02

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15. Authorize year-end budget transfers for 2014-15.  
*Background information: The audit for the 2014-15 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfer to be made. This agenda item will defer and approved the Business Administrator to authorize all of the necessary budget transfers required for the 2014-15 fiscal year that are needed after June 30, 2015.*
16. Approve 2014-15 tuition rate calculation - \$10,166.35 Elementary/ \$11,459.10 Secondary.
17. Approve budget transfers in that amount of \$12,131 for books, athletic rentals and special education expenses.
18. Approve exemptions of Per Capita Tax in the amount of \$22.00.
19. Approve Food Service Budget for 2015-16 in the amount of \$661,619.
20. Approve student lunch prices for the 2015-16 year:

**Elementary**

	<u>Breakfast</u>	<u>Lunch</u>
Reduced	\$0.30	\$0.40
Paid	\$1.55	\$2.25
Adult	\$2.00	\$3.55

**Secondary**

	<u>Breakfast</u>	<u>Lunch</u>
Reduced	\$0.30	\$0.40
Paid	\$1.65	\$2.95
Adult	\$2.00	\$3.55

*Background information: There are no recommended changes in the price from 2014-15 to 2015-16.*

21. Approve Independent Contractor Agreement with Ms. Jody Marynaik, MA, CCC-SLP for speech therapy services during the 2015-16 school year at a rate of \$55 per hour.  
*Background information: Ms. Maryniak's hourly rate is unchanged from 2014-15.*
22. Approve Legal Services Consultation Agreement with Sweet, Sevens, Katz & Williams LLP for legal services during the period August 1, 2015 through July 31, 2016 in the amount of \$14,000.  
*Background information: Agreement cost increased \$6,150 over 2014-15 cost. This increase is due to cost avoidance on additional expenditures that could be incurred throughout the year.*
23. Approve 2015-16 service agreement with Educational Based Services ("EBS") for speech and language pathology services at a rate of \$63.00 per hour for a minimum of 7 hours per week and not to exceed 35 per week.  
*Background information: EBS's hourly rate is unchanged from 2014-15*

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24. Approve service agreement with Keppley Behavioral Consulting for services during 2015-16 at a rate of \$85 per hour for up to 60 hours per month for 10 months effective August 1, 2015.

*Background information: Keppley's hourly rate is unchanged from 2014-15.*

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-11:

1. APPROVE THE WAEA CONTRACT EFFECTIVE JULY 1, 2014 TO JUNE 30, 2019.
2. RESIGNATION/TERMINATION/DECEASED
  - a. Support Staff
    - 1) **Hilary Decker**, Paraprofessional JSHS, retirement, effective June 5, 2015.
    - 2) **Zachary Frantz**, Paraprofessional, JSHS, resignation, effective June 8, 2015.
    - 3) **Shari Kelly**, Food Services Coordinator, WREC, deceased, last day worked was May 26, 2015.
3. CHANGE POSITION/TRANSFER
  - a. Professional
    - 1) **Jennifer Texter**, Itinerant Autistic Support Teacher, JSHS, to Learning Support Teacher, WHEC, effective August 25, 2015 no change in wage rate.
4. LEAVE OF ABSENCE
  - a. Professional Staff
    - 1) **Kristin McLaughlin**, K-12 Itinerant Learning Support Teacher, JSHS, end Family Medical Leave effective May 22, 2015, return to work May 26, 2015.
    - 2) **Eileen John**, Special Education Teacher, WREC, Family Medical Leave, on or about September 9, 2015 to on or about December 1, 2015.
    - 3) **Laura Zamperini**, Art Teacher, JSHS, update to Family Medical Leave, effective April 15, 2015 to May 27, 2015, return to work May 28, 2015, followed by intermittent Family Medical Leave until a date to be determined but not to exceed April 14, 2016.
  - b. Support Staff
    - 1) **Hilary Decker**, Paraprofessional, JSHS, end Family Medical Leave effective May 29, 2015, return to work June 2, 2015.
    - 2) **Gloria Claudio**, Custodian, WREC, unpaid Leave of Absence, June 2, 3, 4, 2015.

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5. APPOINTMENTS

a. Administrative Staff

- 1) **Lynette Waller**, Director of Elementary and Secondary Education, District Office, update effective start date to June 15, 2015.
- 2) **Jennifer Mangold**, Supervisor of Assessments and Instructional Interventions, District Office, effective August 15, 2015 at an annual wage of \$74,000.  
*Background information: This is a 10-month (220 day) position.*

b. Professional Staff

- 1) **Tammy Sarangoulis**, Teacher, Extended School Year (ESY) Program effective June 30, 2015 to July 30, 2015 at a rate of \$32/hour not to exceed 12 hours/week, pending completion of employment requirements.  
*Background information: Ms. Sarangoulis is a certified Special Education teacher, has experience teaching in the special education environment, and has worked for the District in this capacity for the last four summers.*
- 2) Approve the following teachers to work in the Summer Extended School Year (ESY) Program effective June 30, 2015 to July 30, 2015 at the WAEA work outside contract hourly rate, not to exceed a maximum of 12 hours a week:
  - a) **Christine Beidler**
  - b) **Lauren Darr**
  - c) **Lee Marie Gallagher**
  - d) **Sarah Gallen**
  - e) **Christa Greagori**
  - f) **Eileen John**
  - g) **Greta Jones**
  - h) **Jennifer Ninetto**
  - i) **Karen Ostrander**
  - j) **Colleen Sagwitz**
  - k) **Christopher Miller (Substitute)**
  - l) **Mary Reinert (Substitute)**
- 3) Approve the following nurse(s) to work in the summer programs effective June 22, 2015 to July 30, 2015 at the WAEA work outside contract hourly rate, not to exceed a maximum of 16 hours a week:
  - a) **Sallyanne McNichol**
  - b) **Erin George (Substitute)**
- 4) Request approval for the following Special Education Teacher to work in summer programs from June 30, 2015 to July 30, 2015 at the WAEA work outside contract hourly rate, not to exceed a maximum of 16 hours a week:
  - a) **Cynthia Watras**



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- 5) Request approval for the following Special Education Teacher to work in 2015 summer programs at the WAEA work outside contract hourly rate, not to exceed a total maximum of 35 hours:
    - a) **Jodi Wirebach**
  - 6) Approve the following Teachers to work in the Kindergarten Jump Start Program at the Wyomissing Hills Elementary Center effective July 8, 2015 to July 30, 2015 at a pay rate of \$32/hour not to exceed 12 hours/week:
    - a) **Amy Steffy**
    - b) **Roxanne Vallejo**
  - 7) Approve the following teacher to work as a substitute in the Summer Reading Academy Program effective June 22, 2015 to July 16, 2015 at the WAEA work outside contract hourly rate, not to exceed 16 hours/week:
    - a) **Holli Noll**
- c. Support Staff
- 1) Approve the following paraprofessionals to work in the Summer Extended School Year Program (ESY) effective June 30, 2015 to July 30, 2015 at their regular hourly rate of pay not to exceed 10 1/2 hours/week:
    - a) **Cynthia Behr**
    - b) **Jessica Bailey**
    - c) **Robin Cosbey**
    - d) **Janelle Ferrara**
    - e) **Glenda Jarrett**
    - f) **Eve Pardo**
    - g) **Cheryl Santoro**
    - h) **Amanda Waszil**
    - i) **Holly Miller** (Substitute)
  - 2) Approve the following van drivers for summer transportation needs at their regular rate of pay not to exceed a total of 75 shared hours/week from June 22, 2015 to July 30, 2015:
    - a) **Richard Cosgrave**
    - b) **Maritza Quinones Lopez**
    - c) **Arthur Rickenbrode**
6. APPROVAL OF INTERN HOURS
- a. Request approval of Intern hours as follows:
    - 1) **Dharmendra Patel**, IT Intern, District Office, 110 hours from June 8, 2015 to June 30, 2015 at a wage rate of \$10.50/hour.
7. WORK OUTSIDE CONTRACT HOURS-TRAINING
- a. Professional Staff
    - 1) **Caitlin Gibbs**, Special Education Teacher, June 10, 2015 and June 11, 2015, for a total of 12 hours at the WAEA work outside contract hourly rate.

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8. DEPARTMENT CHAIRS

Request approval for the following Department Chairs for the 2015-16 school year at a stipend of \$1,750:

Art Department	Jennifer Bowe
English Department	James Comerford
Guidance Department	Kim Lally
Health/Phys. Ed./FCS Department	Matthew Babiarz
Mathematics Department	Crisanne Bansner
Music Department	Sharon Luyben
Science Department	Shirley Gashi
Special Education Department	Kristin McLaughlin
Technology Department	Curtis Minich
World Language Department	Maria Gernert

9. REQUEST APPROVAL OF THE 2015-16 SCHOOL YEAR FALL COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

10. SUBSTITUTES

- a. **Erin George**, Nurse (Addition)

11. VOLUNTEER(S)

**The following Personnel and Policy items are for discussion:**

12. POLICIES

008	Organization Chart
609	Investment of District Funds
819	Suicide Awareness, Prevention and Response (NEW)
916	Volunteers

XI. **Old Business – Mrs. McAvoy**

XII. **New Business – Mrs. McAvoy**

XIII. **Updates from Organizations**

- A. **WAEA**
- B. **AFSCME**
- C. **WAEF**
- D. **PTA**

XIV. **Adjournment – Mrs. McAvoy**